GOOD HOUSEKEEPING KAIZEN-5S APPROACH

Duration: 2 Day(s)

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PCSS PMI ID No: 110994
RCP ID No: 12-0133
Course ID: PCSS610

Course Objective

Provide worker and supervisors an understanding on how quality and productivity can be improved through good housekeeping. It provides an in-depth practical knowledge to implement the KAIZEN 5-S approach in organizations.

Course Overview

1. Understanding basic concept of KAIZEN
2. Understanding quality
3. Cost of Quality
4. Understanding the 3MU concepts
5. Critical thinking approach using the 5W and 1H concept
6. Understanding the 5S
7. Implementing KAIZEN 5-S in your organization
8. Management game to create awareness

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Course Topic

1. **Understanding basic concept of KAIZEN**
2. **Understanding quality**

3. **Understanding productivity**
4. **Cost of Quality**
   - Understanding the 3MU concepts
   - Waste (Muda)
   - Strain (Muri)
   - Discrepancy (Murah)
5. **Critical thinking approach using the 5W and 1H concept**
6. **Understanding the 5S**
   - Straighten-up (Seiri)
   - Put thing in order (Seiton)
   - Clean up (Seiso)
   - Personal cleanliness and standardizing (Seiketsu)
   - Discipline
7. **Implementing KAIZEN 5-S in your organization**
   - Pre-launching 5-S
   - Active 5-S
   - Effective 5-S
   - Preventive 5-S
   - 5-S team building and implementation
8. **Management game to create awareness**
   - Productivity
   - Quality
   - Good housekeeping
   - Critical thinking

Methodology
Lectures
Case Studies
Group Discussions
Video Presentation

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